



Davis County Sheriff's Office

Kelly V. Sparks
Sheriff

Arnold Butcher
Chief Deputy
Corrections

Andrew Oblad
Chief Deputy
Administration

Taylor West
Chief Deputy
Law Enforcement

MEMORANDUM

TO: All Volunteers and Interns

FROM: Sheriff Kelly Sparks

Please complete the enclosed volunteer application and return it to Erin Griffeth at the Sheriff's Office.

Required Documents to Submit:

1. Volunteer application
2. Driving History from (for SAR and select ARES volunteers only)
3. Proof of current automobile insurance showing you as an insured driver (for SAR and select ARES volunteers only)
4. Copy of driver's license
5. Page 4 of Volunteer Standards of Conduct policy – signed and dated
6. Declaration of Assumption of Risk and Waiver, Release, and Indemnification Agreement (for Interns only)
7. Jail Pass Agreement (for Interns and Jail volunteers only)

Incomplete applications will be returned so be sure to include all required documentation, answer all questions, fill in pertinent information and complete all signatures and dates.

Please keep the following documentation for your reference:

1. Davis County Volunteer Standards of Conduct
2. Drug Free Workplace Testing #340

ALL NEW APPLICANTS MUST PASS A CURSORY BACKGROUND INVESTIGATION. Upon review of your application by the Sheriff's Office and approval by an Executive, you will be notified by our office and given instructions for your next steps.

Thank you for taking the time and making the effort to follow Davis County policy in becoming a volunteer. We appreciate your interest.

If you have any questions, please feel free to contact my assistant, Erin Griffeth, at 801-451-4120.